JT Group Sustainability Report FY2015 - GRI G4 Content Index

The JT Group Sustainability Report FY2015 contains Standard Disclosures from the Global Reporting Initiative (GRI) G4 Sustainability Reporting Guidelines and is in accordance with the GRI G4 'Core' Guidelines. The identification of the material Aspects is based on a materiality assessment for the entire JT Group.

The GRI G4 Content Index below includes the location, disclosure status, and additional information around the General Standard Disclosures and the Specific Standard Disclosures. Further information on the calculation methodology and scoping is available in a separate Basis of Reporting document for the areas of human resources, health and safety, and environment. Some of the data within the report has been externally verified.

GENERAL STANDARD DISCLOSURES

#	GENERAL STANDARD DISCLOSURES	LOCATION (PAGES)	OMISSIONS AND ADDITIONAL INFORMATION
STRA	TEGY AND ANALYSIS		
G4-1	Statement from the most senior decision-maker of the organization	CEO statement (pages 4-5) Q&A with Senior Vice President for CSR (pages 6-7)	
ORG/	ANIZATIONAL PROFILE		
G4-3	Name of the organization	Corporate profile (pages 8-9)	
G4-4	Primary brands, products, and services	Corporate profile (pages 8-9)	
G4-5	Location of the organization's headquarters	Corporate profile (pages 8-9)	
G4-6	Number of countries where the organization operates, and names of countries where the organization has significant operations	Corporate profile (pages 8-9)	
G4-7	Nature of ownership and legal form	Corporate profile (pages 8-9)	Detailed information is presented in the JT Annual Report FY2015: www.jt.com/investors/results/annual_report/index.html
G 4-8	Markets served	Corporate profile (pages 8-9)	
G4-9	Scale of the organization	Corporate profile (pages 8-9) Our Businesses (page 56)	Detailed information is presented in the JT Annual Report FY2015: www.jt.com/investors/results/annual_report/index.html The following financial information can be found in the JT Annual Report FY2015: - Net sales (page 4) - Total capitalization broken down in terms of debt and equity (page 5) - Total assets (page 5) - Beneficial ownership (including identity and percentage of ownership of largest shareholders) (page 69)

#	GENERAL STANDARD DISCLOSURES	LOCATION (PAGES)	OMISSIONS AND ADDITIONAL INFORMATION					
G4-10	Workforce information	Corporate profile (pages 8-9)	Employees by type of contract and g	ender as of the end of 2	015			
		Basis of Reporting	Type of contract	Male	Male Female			
			Permanent (full and part-time)	28,084	9,534	37,618		
			Temporary full-time	1,975	1,769	3,744		
			Temporary part-time (*C)	N/A	N/A	5,881		
			Temporary part-time ("E)	7	15	22		
			Supervised workers (*C)	N/A	N/A	1,375		
			Employees by region and gender as o	of the end of 2015				
			Region	Male	Female	Total		
			Japan	12,575	3,043	15,618		
			South and West Europe	1,805	1,118	2,923		
			North and Central Europe	3,751	1,765	5,516		
			CIS+*	5,630	2,280	7,910		
			Other	6,298	3,097	9,395		
			*Commonwealth of Independent States		'			
64-11	Percentage of total employees covered by collective bargaining agreements	Our people - Being a responsible employer (page 33)	Due to law requirements in certain countries information for employees in our internation		er employees are unior	nized, and thus cannot pr	rovide the	
64-12	Organization's supply chain	Our value chains (pages 10-11)						
		Our tobacco business – Supply chain management (page 59)						
		In focus: emerging products (page 70)						
		Our pharmaceutical business - Pharmaceutical business value chain (page 75)						
		Our processed food business - Processed food business value chain (page 79)						

#	GENERAL STANDARD DISCLOSURES	LOCATION (PAGES)	OMISSIONS AND ADDITIONAL INFORMATION
G4-13	Significant changes during the reporting period regarding the organization's size, structure, ownership, or its supply chain	About this report (page 82) Our people - Being a responsible employer (page 33)	
G4-14	Report whether and how the precautionary approach or principle is addressed by the organization	JT Group Environment Charter on jt.com: www.jt.com/csr/environ/ management/index.html	The JT Group Environment Charter reflects how we have addressed the precautionary principle.
G4-15	List externally developed economic, environmental, and social charters, principles, or other initiatives to which the organization subscribes or which it endorses	Our sustainability journey - Collaborations, memberships, and endorsements (pages 18-19)	
G4-16	List memberships in associations and national or international advocacy organizations	Our sustainability journey - Collaborations, memberships, and endorsements (pages 18-19)	
IDEN	TIFIED MATERIAL ASPECTS AND BOUND	ARIES	
G4-17	a. List all entities included in the organization's consolidated financial statements or equivalent documents. b. Report whether any entity included in the organization's consolidated financial statements or equivalent documents is not covered by the report	About this report (page 82)	
G4-18	a. Explain the process for defining the report content and the Aspect Boundaries b. Explain how the organization has implemented the Reporting Principles for defining report content	Our sustainability journey (pages 14-15) Our material issues (page 21) Basis of Reporting	Identification of GRI Aspects is based on the materiality assessment conducted for the entire JT Group.
G4-19	Material Aspects identified in the process for defining report content	Our material issues (page 21)	
G4-20	For each material Aspect, report the Aspect Boundary within the organization	Our material issues (page 21)	
G4-21	For each material Aspect, report the Aspect Boundary outside the organization	Our material issues (page 21)	
G4-22	Effect of any restatements of information provided in previous reports, and the reasons for such restatements	About this report (page 82)	
G4-23	Significant changes from previous reporting periods in the Scope and Aspect Boundaries	Our material issues (page 21) About this report (page 82)	

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#	GENERAL STANDARD DISCLOSURES	LOCATION (PAGES)	OMISSIONS AND ADDITIONAL INFORMATION
STAK	EHOLDER ENGAGEMENT		
G4-24	List of stakeholder groups engaged by the organization	Our sustainability journey - Stakeholder engagement (pages 16-17)	
G4-25	Basis for identification and selection of stakeholders with whom to engage	Our sustainability journey - Stakeholder engagement (pages 16-17)	
G4-26	Organization's approach to stakeholder engagement	Our sustainability journey - Stakeholder engagement (pages 16-17)	
G4-27	Key topics and concerns that have been raised through stakeholder engagement	Our sustainability journey - Stakeholder engagement (pages 16-17)	
REPO	RT PROFILE		
G4-28	Reporting period for information provided	About this report (page 82)	
G4-29	Date of most recent previous report	About this report (page 82)	
G4-30	Reporting cycle	About this report (page 82)	
G4-31	Contact point for questions regarding the report or its contents	About this report (page 82)	
G4-32	GRI Content Index	GRI G4 Content Index	
G4-33	Organization's policy and current practice with regard to seeking external assurance for the report	About this report (page 82)	
GOVE	RNANCE		
G4-34	Governance structure of the organization, including committees of the highest governance body	Our sustainability journey – Sustainability governance (page 20) Our way of doing business (page 22)	
ETHIC	CS AND INTEGRITY		
G4-56	Organization's values, principles, standards, and norms of behavior such as codes of conduct and codes of ethics	Our way of doing business (page 22)	

SPECIFIC STANDARD DISCLOSURES

MATERIAL ASPECT	DISCLOSURE ON MANAGEMENT APPROACH (DMA) AND INDICATOR	LOCATION (PAGES)	OMISSIONS AND ADDITIONAL INFORMATION					
ECONOMIC								
ECONOMIC PERFORMANCE	DMA	Our way of doing business - Our tax practices (page 26) JT Annual Report FY2015						
	G4-EC1 - Direct economic value generated and distributed	Our way of doing business - Our tax practices (page 26)	Direct economic value generated and distributed	Million Yen				
		About this report (page 82) JT Annual Report FY2015 (pages 4, 5, and 120)		2015				
			Revenue ^{1,2}	2,252,884				
			Total employee benefits and wages ²	407,122				
			Current income taxes ²	150,774				
			Tobacco excise taxes ²	4,772,628				
			Dividends	187,574				
			Community investment	8,967				
			¹ Excluding tobacco excise taxes and revenue from agent transactions ² Based on continuing operations					

MATERIAL ASPECT	DISCLOSURE ON MANAGEMENT APPROACH (DMA) AND INDICATOR	LOCATION (PAGES)	OMISSIONS AND ADDITIONAL INFORMATION					
MARKET PRESENCE	DMA	Our people - Local labor practices (page 33)						
	G4-EC5 - Ratios of standard entry-level wage by gender compared to local minimum wage at significant locations of	GRI G4 Content Index Basis of Reporting	Significant locations		Ratio of standard entry-level wage to local minimum wage			
	operation		JT Tokyo HQ	Male	171:100			
				Female	171:100			
			JTI Geneva HQ*	Male	N/A			
				Female	N/A			
			JTI Moscow	Male	213:100			
				Female	213:100			
			JTI Trier	Male	145:100			
				Female	145:100			
			* We cannot calculate the ratio for our JTI Geneva HQ as there is no official minimum wage.					
	G4-EC6 - Proportion of senior management hired from the local community at significant locations of	GRI G4 Content Index Basis for Reporting			centage of senior management hired m the local community			
	operation		JTI Moscow 69%		%			
INDIRECT ECONOMIC IMPACTS	DMA	Our tobacco business - Social and environmental leadership (page 62) Respecting Human Rights - Improving our supply chain (page 52) Our tobacco business – Illegal trade (pages 68-69)						
	G4-EC7 - Development and impact of infrastructure investments and services supported	Our contributions to society (page 46) Respecting Human Rights - Improving our supply chain (page 52) GRI G4 Content Index	As part of our Grower Support Programs (GSP) and ARISE activities in 2015 we invested more than US\$8 million in infrastructure-related projects in Brazil, Malawi, Serbia, Tanzania, and Zambia.					
	G4-EC8 - Significant indirect economic impacts, including the extent of impacts	Our tobacco business – Social and environmental leadership (page 62) Respecting Human Rights - Improving our supply chain (page 52) Our tobacco business – Illegal trade (pages 68-69) Our contributions to society (page 46)						

MATERIAL ASPECT	DISCLOSURE ON MANAGEMENT APPROACH (DMA) AND INDICATOR	LOCATION (PAGES)	OMISSIONS AND ADDITIONAL INFORMATION							
PROCUREMENT PRACTICES	DMA	Our way of doing business - Procurement practices (page 26) Our processed food business (page 78)								
	G4-EC9 - Proportion of spending on local suppliers at significant locations of operation	GRI G4 Content Index	We defined local as the count Significant location is defined	ry of operations. as any location with more than 5%	of global spend.					
	operation		Significant locations	Supplier type	% of local spend in 2015					
			Japan	Tobacco leaf and non-tobacco material suppliers	Approximately 60%					
			JTI Geneva HQ	Other products and services suppliers	34%					
			Germany	Non-tobacco materials and other products and services suppliers	74%					
			Russia	Non-tobacco materials and other products and services suppliers	91%					
			Poland	Non-tobacco materials and other products and services suppliers	86%					
			U.K.	Non-tobacco materials and other products and services suppliers	88%					
			supplied to our cigarettes and and the rest we buy from mer The percentage of local spend	leaf function purchases tobacco fror tobacco-related factories. About 50 chants. I for suppliers of bulk drug substanc I for suppliers of TableMark is 100%.	% of our spend is local - from direct to our pharmaceutical busines	rectly contracted farmers -				
	G4-FP1 - Percentage of purchased volume from suppliers compliant with company's sourcing policy	Our way of doing business - Procurement practices (page 26) Our processed food business (page 78)	100% of purchased volume from suppliers is compliant with the sourcing policy of the JT Group processed food business, via self-declaration of suppliers.							

MATERIAL ASPECT	DISCLOSURE ON MANAGEMENT APPROACH (DMA) AND INDICATOR	LOCATION (PAGES)	OMISSIONS AND ADDITIONAL INFORMATION
ENVIRONMENT	ΓAL		
ENERGY	DMA	Our planet – Environmental management (page 39) Our planet – GHG emissions (pages 40-41)	
	G4-EN3 - Energy consumption within the organization	Our planet – GHG emissions (pages 40-41) Basis of Reporting www.jt.com/csr/environ/data/index.html	We use renewable and non-renewable energy sources within the organization. Renewable energy sources include solar, hydropower and biomass, and non-renewable energy sources include natural gas and fuel oils for heating, and diesel and petrol for fleet vehicles. We also purchase electricity, heating, and steam.
WATER	DMA	Our planet – Environmental management (page 39) Our planet – Resource efficiency – water and waste (pages 42-43)	
	G4-EN8 - Total water withdrawal by source	Our planet – Resource efficiency – water and waste (pages 42-43) Basis of Reporting www.jt.com/csr/environ/data/index.html	
BIODIVERSITY	DMA	Our planet – Biodiversity (pages 44-45)	
	G4-EN12 - Description of significant impacts of activities, products, and services on biodiversity in protected areas and areas of high biodiversity value outside protected areas	Our planet – Biodiversity (pages 44-45)	

MATERIAL ASPECT	DISCLOSURE ON MANAGEMENT APPROACH (DMA) AND INDICATOR	LOCATION (PAGES)	OMISSIONS AND ADDITIONAL INFORMATION
GHG EMISSIONS	DMA	Our planet – Environmental management (page 39) Our planet – GHG emissions (pages 40-41)	
	G4-EN15 - Direct GHG emissions (Scope 1)	Our planet – GHG emissions (pages 40-41) Basis of Reporting www.jt.com/csr/environ/data/index.html	
	G4-EN16 - Energy indirect GHG emissions (Scope 2)		
	G4-EN17 - Other Indirect GHG emissions (Scope 3)		
	G4-EN18 - GHG emissions intensity		
	G4-EN19 - Reduction of GHG emissions		
EFFLUENTS AND WASTE	DMA	Our planet – Environmental management (page 39) Our planet – Resource efficiency – water and waste (pages 42-43)	
	G4-EN22 - Total water discharge by quality and destination	Our planet – Resource efficiency – water and waste (pages 42-43) Basis of Reporting www.jt.com/csr/environ/data/index.html	We do not have one global standard on quality of discharged water, but we comply with local laws and regulatory requirements on water. Where there are no such laws and requirements, we have a voluntary standard on the quality of water discharged.
	G4-EN23 - Total weight of waste by type and disposal method	Our planet – Resource efficiency – water and waste (pages 42-43) Basis of Reporting www.jt.com/csr/environ/data/index.html	

MATERIAL ASPECT	DISCLOSURE ON MANAGEMENT APPROACH (DMA) AND INDICATOR	LOCATION (PAGES)	OMISSIONS AND ADDITIONAL INFORMATION
ENVIRONMENT: PRODUCTS AND SERVICES	DMA	GRI G4 Content Index Our processed food business (page 78)	Litter from tobacco products is an issue that calls for collective action to educate adult consumers to act responsibly. A litter-free environment benefits everyone, smokers included. We adopt a two-pronged approach on this issue: creating awareness through campaigns and providing smokers with facilities to easily throw away their cigarette butts.
	G4-EN27 - Extent of impact mitigation of environmental impacts of products and services	GRI G4 Content Index Our processed food business (page 78)	In Japan, since 2004, we have run a 'Pick up and you will love your city' campaign, operating in collaboration with more than 3,500 organizations, including local governments, private companies, and volunteer groups as well as local citizens. We have organized more than 1,700 events in which an estimated 1.6 million people have participated since the launch of the initiative.
ENVIRONMENT: COMPLIANCE	DMA	Our planet – Environmental management (page 39)	
	G4-EN29 - Monetary value of significant fines and total number of non-monetary sanctions for non-compliance with environmental laws and regulations	GRI G4 Content Index	During 2015 there were no significant monetary fines or non-monetary sanctions for non-compliance with environmental laws and regulations.
SUPPLIER ENVIRONMENTAL ASSESSMENT	DMA	Our tobacco business – Supply chain management (page 59) Our planet – GHG emissions (pages 40-41) Our planet – Biodiversity (pages 44-45) Our tobacco business – Social and environmental leadership (page 62)	
	G4-EN32 - Percentage of new suppliers that were screened using environmental criteria	Our tobacco business – Supply chain management (page 59)	The data on supplier screening and potential negative impacts in the supply chain is only implicitly available for international directly contracted leaf suppliers (SRTP) as there is no screening on other suppliers at the moment. We are in the process of adopting a more stringent supplier assessment for non-leaf suppliers in our international tobacco business and considering whether and how to expand the scope to cover other parts of the businesses. We will report on our progress in our FY2016 report.
	G4-EN33 - Significant actual and potential negative environmental impacts in the supply chain and actions taken	Our tobacco business – Supply chain management (page 59)	

MATERIAL ASPECT	DISCLOSURE ON MANAGEMENT APPROACH (DMA) AND INDICATOR	LOCATION (PAGES)	OMISSIONS AND ADDITIONAL INFORMATION							
LABOR PRACT	TICES AND DECENT WORK									
EMPLOYMENT	DMA	Our people - Employee development and talent management (pages 31-32)								
	G4-LA1 - Total number and rates of new employee hires and employee turnover by	Our people - Employee development and talent management (pages 31-32)	New employees and	l turnover b	y gender		Male	Fema	ile	Total
	age group, gender, and region	GRI G4 Content Index	Total number of new e	mployees			2,584	1,26	64	3,848
		Basis of Reporting	Rate of new employee	hire (%)			8.6%	11.2	2%	9.3%
			Total employee turnove	er			4,827	1,86	68	6,695
			Employee turnover rate (%)				16.1%	16.5	5%	16.2%
			New employees and turnover by age			< 30	30 -	50 >	50	Total
			Total number of new employees (*D)			1,693	1,3	326	55	3,074
			Rate of new employee hire (%) (*D)			32.0%	6.6	6% 1.	.0%	10.0%
			Total employee turnover			1,215	2,7	774 2,	706	6,695
			Employee turnover rate	e (%)		17.3%	10.5	5% 34	.4%	16.2%
			New employees and turnover by region	Japan	South and West Europe	North a Cen Eur	tral	IS+ (Other	Total
		emp Rate emp Tota turn Emp	Total number of new employees	761	211		476	889	1,511	3,848
			Rate of new employee hire (%)	4.9%	7.2%	8	6% 11.	.2% 1	16.1%	9.3%
			Total employee turnover	3,247	287		585 1,3	230	1,346	6,695
			Employee turnover rate (%)	20.8%	9.8%	10	6% 15.	.5% 1	4.3%	16.2%

MATERIAL ASPECT	DISCLOSURE ON MANAGEMENT APPROACH (DMA) AND INDICATOR	LOCATION (PAGES)	OMISSIONS AND ADDITIONAL INFORMATION						
EMPLOYMENT	G4-LA2 - Benefits provided to full-time employees that are not provided to temporary or part-time employees, by significant locations of operation	Our people - Employee development and talent management (pages 31-32)	As of the end of 2015, significant locations include our JT head office in Tokyo, Japan and our international tobacco business head office in Geneva, Switzerland.						
		GRI G4 Content Index	JT head office in Tokyo						
		Basis of Reporting		Permanent employees			Temporary part- time employees		
					Commissioned personnel	Contract employees*			
			Bereaved family compensation program	Y					
			Regular health examination	Y	Y	Y	Y		
			Medical leave system	Υ	Y				
			Parental leave	Υ	Y	Y	Y		
			Retirement	Y					
			International tobac	cco business he	ad office in Geneva				
			Benefits	Permanent employees	Temporar time employee	emp	porary part-time loyees		
			Life insurance	Y	Y	Y (pr	orated)		
			Healthcare	Y	Y	Y			
			Disability and invalidity coverage	Y	Y	Y (pr	orated)		
			Parental leave	Y	Y	Y (pr	orated)		
			Retirement provision	n Y	Y	Y (pr	orated)		
			Stock ownership	Y					
			*Contract employees n	may be given bene	efits if they are exempt	from company re	gulations.		

MATERIAL ASPECT	DISCLOSURE ON MANAGEMENT APPROACH (DMA) AND INDICATOR	LOCATION (PAGES)	OMISSIONS AND ADDITIONAL INFORMATION					
LABOR/ MANAGEMENT RELATIONS	DMA	Our people – Being a responsible employer (page 33)						
	G4-LA4 - Minimum notice periods regarding operational changes, including whether these are specified in collective agreements	Our people – Being a responsible employer (page 33) Basis of Reporting	Minimum notice periods regarding operational changes	Number of months between the announcement and the time the first employee leaves the factory because of the closure	Number of months between the announcement and the final closure			
			Wervik, Belgium	27 months	43 months	No		
			Moscow, Russia	5 months	13 months	No		
			Lisnafillan, Northern Ireland	18 months	30 months	No		
OCCUPATIONAL HEALTH AND SAFETY	DMA	Our people – Workplace health and safety (pages 36-37)						
	G4-LA6 - Type of injury and rates of injury, occupational diseases, lost days, and absenteeism, and total number of work-related fatalities, by region and by gender	Our people – Workplace health and safety (pages 36-37) Basis of Reporting	We do not collect information on the breakdown of our safety statistics by region and gender. We will investigate collect data by gender in future. We also do not currently collect Group-level consolidated data for the indicators below: - Lost day rate: in 2016 we plan to put in place the necessary data collection methods and calculations to include a this in future. - Absentee rate: in 2016 we will investigate what data is available on absentee rates and how we can collect more - Occupational disease rate: during 2016 we will plan to produce guidance on the definition and diagnosis of occup diseases, together with a reporting process, and, if appropriate, consider mechanisms for the collection of JT Ground information. In Japan we are adjusting our data collection and reporting process to capture safety statistics for contractors in light international reporting requirements, in addition to requirements from the Japanese government that we currently					

MATERIAL ASPECT	DISCLOSURE ON MANAGEMENT APPROACH (DMA) AND INDICATOR	LOCATION (PAGES)	OMISSIONS AND ADDITIONAL INFORMATION				
TRAINING AND EDUCATION			ent				
	G4-LA10 - Programs for skills management and lifelong learning that support the continued employability of employees and assist them in managing career endings	Our people – Developing and retaining talent (page 32) Basis of Reporting					
	G4-LA11 - Percentage of employees receiving regular performance and career development reviews, by gender and by	Our people – Developing and retaining talent (page 32) Basis of Reporting	Percentage of employees receiving regular performance and career development reviews by gender (*D)	2015			
	employee category	GRI G4 Content Index	Male (%)	74%			
			Female (%)	74%			
			Percentage of employees receiving regular performance and career development reviews by employee category (**D) Executive Officer (%)	2015 100%			
			Management (excluding Executive Officers) (%) Employees (excluding management) (%)	94% 73%			
			We currently cannot provide the breakdown data on this indicator for our Japanese				
DIVERSITY AND EQUAL OPPORTUNITY	DMA	Our people - Equality and diversity at the workplace (pages 34-35)					
	G4-LA12 - Composition of governance bodies and breakdown of employees per employee category according to gender, age group, minority group membership, and other indicators of diversity	Our people - Equality and diversity at the workplace (pages 34-35) JT Annual Report FY2015 (pages 48-52) Basis of Reporting					

MATERIAL ASPECT	DISCLOSURE ON MANAGEMENT APPROACH (DMA) AND INDICATOR	LOCATION (PAGES)	OMISSIONS A	ND ADDITIONAL INF	FORMATION	
EQUAL REMUNERATION FOR WOMEN AND MEN	DMA	Our people - Equality and diversity at the workplace (pages 34-35) Our people - Equal remuneration for women and men (page 35)				
	G4-LA13 - Ratio of basic salary and remuneration of women to men by employee category, by significant locations of operation	Our people - Equal remuneration for women and men (page 35) Basis of Reporting	Significant locations	Employee category	Ratio of annual base salary of women to men in 2015	
	or operation		JTI Geneva HQ	Vice President	98.8%	
				Director	97.2%	
				Manager	91.8%	
				Associate	105.1%	
			JT Tokyo HQ	Executive Officers	91.9%	
				Management	97.2%	
				Employees	99.7%	
SUPPLIER ASSESSMENT FOR LABOR PRACTICES	G4-LA14 - Percentage of new suppliers that were screened using labor practices criteria G4-LA15 - Significant actual and potential negative impacts for labor practices in the supply chain and actions taken	Our tobacco business – Supply chain management (page 59) Our tobacco business – Social and environmental leadership (page 62) Improving our supply chain – ALP (page 52) Improving our supply chain – ALP (page 52) Improving our supply chain – ALP (page 52)	directly contracted le suppliers that were s the process of adopt	af suppliers (SRTP) as there is creened using labor practices ing a more stringent supplier	tive impacts in the supply chain is only implist no screening on other suppliers at the mone criteria for international directly contracted assessment for non-leaf suppliers in our international criteria or other parts of the businesses. We	nent. The percentage of new eaf suppliers was 7%. We are in rnational tobacco business and
LABOR PRACTICES GRIEVANCE MECHANISMS	DMA G4-LA16 - Number of grievances about labor practices filed, addressed, and resolved through formal grievance mechanisms	Our way of doing business - Reporting concerns (page 25) Our way of doing business - Reporting concerns (page 25)				

MATERIAL ASPECT	DISCLOSURE ON MANAGEMENT APPROACH (DMA) AND INDICATOR	LOCATION (PAGES)	OMISSIONS AND ADDITIONAL INFORMATION
HUMAN RIGHT	-s		
INVESTMENT	DMA	Developing due diligence (page 52)	
	G4-HR1 - Total number and percentage of significant investment agreements and contracts that include human rights clauses or that underwent human rights screening	Developing due diligence (page 52)	In 2015 all three of our business development projects included human rights risk assessments as part of due diligence. No specific human rights clauses were included in the subsequent agreements; however, all our contracts require adherence to our Codes of Conduct, which require respect for human rights.
NON- DISCRIMINATION	DMA	Our way of doing business - Reporting concerns (page 25) Our people – Being a responsible employer (page 33)	
	G4-HR3 - Total number of incidents of discrimination and corrective actions taken	Our way of doing business - Reporting concerns (page 25) Our people – Being a responsible employer (page 33)	In 2015 there were five alleged cases of workplace discrimination. We have reviewed all cases – three were concluded to be unsubstantiated and there is ongoing investigation for the remaining two. We have issued targeted communication and provided further training with the aim to prevent such cases in the future.
FREEDOM OF ASSOCIATION AND COLLECTIVE	DMA	Our people – Being a responsible employer (page 33)	
BARGAINING	G4-HR4 - Operations and suppliers identified in which the right to exercise freedom of association and collective bargaining may be violated or at significant risk, and measures taken to support these rights	In focus: Respecting Human Rights (pages 52-55)	The right to exercise freedom of association and collective bargaining is at risk in all countries where we directly source tobacco leaf outside of Japan. We assess and mitigate those risks through our Agricultural Labor Practices (ALP). We are developing our Group-level human rights policy, scheduled to be published in the summer of 2016, and are adapting our human rights due diligence process to allow us to collect data and fully report on this indicator in the future for the rest of the supply chain and our operations.
CHILD LABOR	DMA	In focus: Respecting Human Rights (pages 52-55)	Our materiality assessment has determined child labor to be material only in our tobacco value chain.
	G4-HR5 - Operations and suppliers identified as having significant risk for incidents of child labor, and measures taken to contribute to the effective abolition of child labor	In focus: Respecting Human Rights (pages 52-55)	Operations and suppliers identified as having significant risk for incidents of child labor have been identified in all countries where we directly source tobacco leaf outside of Japan. We assess and mitigate those risks through our ALP, ARISE, and the Eliminating Child Labour in Tobacco Growing (ECLT) Foundation. We are developing our Group-level human rights policy, scheduled to be published in the summer of 2016, and are adapting our human rights due diligence process to allow us to collect data and fully report on this indicator in the future for the rest of the supply chain and our operations.

MATERIAL ASPECT	DISCLOSURE ON MANAGEMENT APPROACH (DMA) AND INDICATOR	LOCATION (PAGES)	OMISSIONS AND ADDITIONAL INFORMATION
FORCED OR COMPULSORY LABOR	DMA	In focus: Respecting Human Rights (pages 52-55)	Our materiality assessment has determined forced and compulsory labor to be material only in our tobacco value chain.
	G4-HR6 - Operations and suppliers identified as having significant risk for incidents of forced or compulsory labor, and measures to contribute to the elimination of all forms of forced or compulsory labor		Operations and suppliers identified as having significant risk for incidents of forced or compulsory labor have been identified in all countries where we directly source tobacco leaf outside of Japan. We assess and mitigate those risks through our ALP. We are developing our Group-level human rights policy, scheduled to be published in 2016, and are adapting our human rights due diligence process to allow us to collect data and fully report on this indicator in the future for the rest of the supply chain and our operations.
ASSESSMENT	DMA	In focus: Respecting Human Rights (pages 52-55)	
	G4-HR9 - Total number and percentage of operations that have been subject to human rights reviews or impact assessments	In focus: Respecting Human Rights (pages 52-55)	We are developing our Group-level human rights policy, scheduled to be published in 2016, and are adapting our human rights due diligence process to allow us to report on this indicator in the future.
SUPPLIER HUMAN RIGHTS ASSESSMENT	DMA	Our tobacco business – Supply chain management (page 59) Our tobacco business – Social and environmental leadership (page 62) Improving our supply chain – ALP (page 52)	
	G4-HR10 - Percentage of new suppliers that were screened using human rights criteria	Our tobacco business – Supply chain management (page 59) Our tobacco business – Social and environmental leadership (page 62) Improving our supply chain – ALP (page 52) Our tobacco business – Social and	The data on supplier screening and potential negative impacts in the supply chain is only implicitly available for international directly contracted leaf suppliers under SRTP, and we are currently introducing ALP to get better data. There is no screening on other suppliers at the moment. We are in the process of adopting a more stringent supplier assessment for non-leaf suppliers in our international tobacco business and are considering whether and how to expand the scope to cover other parts of the businesses. We will report on our progress in our FY2016 report.
	G4-HR11 - Significant actual and potential negative human rights impacts in the supply chain and actions taken	environmental leadership (page 62)	

MATERIAL ASPECT	DISCLOSURE ON MANAGEMENT APPROACH (DMA) AND INDICATOR	LOCATION (PAGES)	OMISSIONS AN	D ADDITIONAL IN	IFORMATION			
HUMAN RIGHTS GRIEVANCE MECHANISMS	DMA	In focus: Respecting Human Rights (pages 52-55) Our way of doing business - Reporting concerns (page 25)						
	G4-HR12 - Number of grievances about human rights impacts filed, addressed, and resolved through formal grievance mechanisms	In focus: Respecting Human Rights (pages 52-55) Our way of doing business - Reporting concerns (page 25)						
SOCIETY								
LOCAL COMMUNITIES	DMA	Our contributions to society (page 46) Our tobacco business – Social and environmental leadership (page 62)						
	G4-S01 - Percentage of operations	Our contributions to society (page 46) Our tobacco business – Social and environmental leadership (page 62)	We have community in	vestment programs impl	emented in 89% of our	markets.		
	with implemented local community engagement, impact assessments, and development programs		In addition to our community investment programs, we also have ARISE and Grower Support Programs (GSP) in Brazil, Malawi, Tanzania, and Zambia in 2015, covering 57% of the countries where we procure tobacco or 57% of the countries where we procure tobacco leaf from directly contracted farmers.					
			Country	Number of GSP	ARISE			
			Brazil	16	✓	_		
			Malawi	8	√	_		
			Zambia	95	√	_		
			Tanzania	13	✓	_		
ANTI-CORRUPTION	DMA	Our way of doing business – Code of Conduct (page 24) Our way of doing business - Anti-bribery and corruption (pages 28-29)						
	G4-S04 - Communication and training on anti-corruption policies and procedures	Our way of doing business – Code of Conduct (page 24) Our way of doing business - Anti-bribery and corruption (pages 28-29)	Our anti-bribery and corruption policies and procedures, including on Gifts, Hospitality and Entertainment, are outlined in our Codes of Conduct, which we communicate to all employees. Mandatory training on our Codes of Conduct is provided to all our employees. We also require all commercial partners in our international tobacco business to act in accordance with our standards. In 2015, 1,478 targeted employees working in functions where bribery and corruption is a key issue participated in online training on anti-bribery and corruption.					

MATERIAL ASPECT	DISCLOSURE ON MANAGEMENT APPROACH (DMA) AND INDICATOR	LOCATION (PAGES)	OMISSIONS AND ADDITIONAL INFORMATION
PUBLIC POLICY	DMA	Our sustainability journey – Collaborations, memberships, and endorsements (pages 18-19) Our way of doing business - Our tax practices (page 26)	
	G4-S06 - Total value of political contributions by country and recipient/ beneficiary	GRI G4 Content Index	In compliance with Political Funds Control Laws in Japan, JT refrains from making political contributions. None of JT's subsidiaries made political contributions in any jurisdiction in 2015 except a non-tobacco subsidiary in Japan, which made a political contribution that amounted to low-single-digit million Yen, at its own discretion, in compliance with all relevant Japanese laws.
ANTI-COMPETITIVE BEHAVIOR	DMA	Our way of doing business - Anti-competitive behavior (page 27)	
	G4-S07 - Total number of legal actions for anti-competitive behavior, anti-trust, and monopoly practices and their outcomes	Our way of doing business - Anti-competitive behavior (page 27)	
COMPLIANCE	DMA	Our way of doing business - Compliance with the Code of Conduct (page 24)	
	G4-S08 - Monetary value of significant fines and total number of non-monetary sanctions for non-compliance with laws and regulations (related to accounting fraud, workplace discrimination, or corruption)	GRI G4 Content Index	During 2015 there were no significant monetary-value fines or non-monetary sanctions for non-compliance with laws and regulations (related to accounting fraud, workplace discrimination, or corruption).

MATERIAL ASPECT	DISCLOSURE ON MANAGEMENT APPROACH (DMA) AND INDICATOR	LOCATION (PAGES)	OMISSIONS AND ADDITIONAL INFORMATION
SUPPLIER ASSESSMENT FOR IMPACTS ON SOCIETY	DMA	Our tobacco business – Supply chain management (page 59) Our tobacco business – Social and environmental leadership (page 62) Improving our supply chain – ALP (page 52)	
	G4-S09 - Percentage of new suppliers that were screened using criteria for impacts on society	Our tobacco business – Supply chain management (page 59) Our tobacco business – Social and environmental leadership (page 62) Improving our supply chain – ALP (page 52)	The data on supplier screening and potential negative impacts in the supply chain is only implicitly available for international directly contracted leaf suppliers under SRTP, and we are currently introducing ALP to get better data. There is no screening on other suppliers at the moment. We are in the process of adopting a more stringent supplier assessment for non-leaf suppliers in our international tobacco business and are considering whether and how to expand the scope to cover other parts of the businesses. We will report on our progress in our FY2016 report.
	G4-S010 - Significant actual and potential negative impacts on society in the supply chain and actions taken	Our tobacco business – Supply chain management (page 59) Our tobacco business – Social and environmental leadership (page 62) Improving our supply chain – ALP (page 52)	
GRIEVANCE MECHANISMS FOR IMPACTS ON SOCIETY	DMA	Our way of doing business - Reporting concerns (page 25)	
	G4-S011 - Number of grievances about impacts on society filed, addressed, and resolved through formal grievance mechanisms	Our way of doing business - Reporting concerns (page 25)	We are currently in the process of developing a Group-wide definition of what constitutes impacts on society and will report on our progress in our FY2016 report.

MATERIAL ASPECT	DISCLOSURE ON MANAGEMENT APPROACH (DMA) AND INDICATOR	LOCATION (PAGES)	OMISSIONS AND ADDITI	IONAL INFO	RMATION			
PRODUCT RESI	PONSIBILITY							
CUSTOMER HEALTH AND SAFETY	DMA	Our tobacco business - Smoking and health (pages 64-65) Our pharmaceutical business - Approach to product responsibility (pages 76-77) Our processed food business - Delivering safe, high-quality products (pages 80-81)						
	G4-PR1 - Percentage of significant product and service categories for which health and safety impacts are assessed for improvement	Our tobacco business - Smoking and health (pages 64-65) Our pharmaceutical business - Approach to product responsibility (pages 76-77) Our processed food business - Delivering safe, high-quality products (pages 80-81)		Traditional tobacco products	Processed food business	Pharmaceutical business		
			Percentage of products for which health and safety impacts are assessed for improvement	100%	100%	100%		
			Emerging products are a new produ	ct category to ou	r business and are r	not included in the table above	э.	
	G4-PR2 - Total number of incidents of non- compliance with regulations and voluntary codes concerning the health and safety impacts of products and services during their life cycle, by type of outcomes	GRI G4 Content Index	During 2015 there were no incidents of non-compliance with regulations and voluntary codes concerning the health and safety impacts of products and services during their life cycle.					
PRODUCT AND SERVICE LABELING	DMA	Our tobacco business - Responsible marketing and sales (page 67) Our pharmaceutical business - Approach to product responsibility (pages 76-77) Our processed food business - Delivering safe, high-quality products (pages 80-81)						

MATERIAL ASPECT	DISCLOSURE ON MANAGEMENT APPROACH (DMA) AND INDICATOR	LOCATION (PAGES)	OMISSIONS AN	D ADDIT	IONAL IN	FORMAT	ION					
PRODUCT AND SERVICE LABELING	G4-PR3 - Type of product and service information required by the organization's	Our pharmaceutical business - Approach to product responsibility (pages 76-77)	The following product information is required by our procedures and assessed for compliance on a regular basis:									
SERVICE LABELING	procedures for product and service information and labeling, and percentage of significant product and service	product responsibility (pages 70-77)	Information type	Traditiona products	Il tobacco	Processed food products		Pharmaceutical products				
	categories subject to such information requirements			Required	% covered	Required	% covered	Required	% covered			
			The sourcing of components of the product or service	Yes (*E)	100%(*E)	Yes	100%	Yes	100%			
					Content, particularly with regard to substances that might produce an environmental or social impact	Yes	100%	Yes	100%	Yes	100%	
			Safe use of the product or service	Yes	100%	Yes	100%	Yes	100%			
			Disposal of the product and environmental/ social impacts	Yes	100%	Yes	100%	Yes	100%			
			Emerging products ar	e a new prod	luct category	to our busine	ss and are not	t included in t	the table above.			
non-compliance with revoluntary codes concerservice information and of outcomes G4-FP5 - Percentage of volume manufactured if by an independent third to internationally recogni	G4-PR4 - Total number of incidents of non-compliance with regulations and voluntary codes concerning product and service information and labeling, by type of outcomes	GRI G4 Content Index	During 2015 there was incident will be closed					ucts sold in th	ne state of Califo	nia, U.S.A. This		
	G4-FP5 - Percentage of production volume manufactured in sites certified by an independent third party according to internationally recognized food safety management system standards	Our processed food business - Delivering safe, high-quality products (pages 80-81)										

MATERIAL ASPECT	DISCLOSURE ON MANAGEMENT APPROACH (DMA) AND INDICATOR	LOCATION (PAGES)	OMISSIONS AND ADDITIONAL INFORMATION
MARKETING COMMUNICA- TIONS	DMA	Our tobacco business - Responsible marketing and sales (page 67) Our pharmaceutical business - Approach to product responsibility (pages 76-77) Our processed food business - Delivering safe, high-quality products (pages 80-81)	
	G4-PR6 - Sale of banned or disputed products	GRI G4 Content Index	In 2015 the sales and/or imports of e-cigarettes were banned in more than 20 countries, snus was banned in more than 40 countries, and water pipe tobacco was banned in more than five countries - all of which are part of our product portfolio. The JT Group fully complies with these bans. We closely monitor the regulatory development so that our products continue to fully comply with relevant laws and regulations in each jurisdiction.
	G4-PR7 - Total number of incidents of non-compliance with regulations and voluntary codes concerning marketing communications, including advertising, promotion, and sponsorship, by type of outcomes	GRI G4 Content Index	During 2015 there were no incidents of non-compliance with regulations and voluntary codes concerning marketing communications, including advertising, promotion, and sponsorship.
COMPLIANCE	DMA	Our way of doing business - Compliance with the Code of Conduct (page 24) Our tobacco business - Responsible marketing and sales (page 67)	
	G4-PR9 - Monetary value of significant fines for non-compliance with laws and regulations concerning the provision and use of products and services	GRI G4 Content Index	In 2015 we did not receive any fines for non-compliance with laws and regulations concerning the provision and use of products and services.